

# Minutes of the 2nd UMAP Board Meeting 2020 (Online-Meeting)

I. Date: 9:00A.M.-11:00A.M. (Two Hours) Tuesday, November 24th, 2020 (JST) (UTC+09:00)

II. Venue: WebEx

III. Countries/Territories Represented: Australia, Brunei, Canada, Chile, China, Indonesia, Japan, Korea, Macau, Malaysia, Philippines, Taiwan, Thailand, USA, (by proxy: Mexico and Vietnam)

IV. Those Present (for titles, ref. Handout: pp. 38-39)

UMAP Chairperson: Dr. Sumate Yamnoon

UMAP Deputy Secretary General: Prof. Shingo Ashizawa

UMAP IS Executive Director: Dr. Yoko Kobayakawa

Australia: Ms. Jane Grono

Brunei: Dr. Sabrina Mahd Daud

Canada: Dr. Randall Martin and Ms. Chelsey Laird

Chile: Mr. Jorge Burgos

China: Dr. Shawn Chen and Mr. Juliang Yue

Indonesia: Dr. Maria Anityasari, Dr. Astria Nur Irfansyah and Mrs. Cahyani Satiya Pratiwi

Japan: Prof. Akira Ninomiya

Korea: Ms. Angie Lee

Macau: Ms. Kiran Lei and Ms. Anita Fu

Malaysia: Dr. Abdul Latiff Ahmad

Philippines: Dr. Lily Freida Macabangun Milla, Ms. Joy Christine B. Gitau and Ms. Elma Ceballos-Paz

Taiwan: Dr. Ah-Yee Lee and Dr. Albert Wei-min Tang

Thailand: Ms. Lakhana Dockkiao, Mrs. Sudaporn Imcharoen, Mr. Teeratorn Likhitphongsathorn and Ms. Waritha Sankasem

USA: Dr. Lee G. Sternberger

## Country Delegates

Japan: Prof. Satoshi Ogawa

Prof. Masahiko Gemma

Prof. Kiyoshi Ushikubo

Prof. Taiji Hotta

Mr. Hiroshi Yamaguchi

Ms. Kaori Ishikawa

Ms. Akane Ebara

Mr. Kenji Shimboku

Ms. Michiko Suzuki

Mr. Kiyotaka Takahashi  
Ms. Naoko Kimoto  
Ms. Yumiko Ishizuka  
Mr. Masato Fukushima

Observers

Prof. Keiko Ikeda  
Assoc. Prof. Dr. Pornapit Darasawang  
Mr. Clay Hensley

V. Welcome and Opening Remarks:

- ◆ Welcoming address by Dr. Etsuko Yaguchi (Secretary General of UMAP IS and President of Toyo University)
- ◆ Opening Remarks by the Chairperson, Dr. Sumate Yamnoon  
(Ministry of Higher Education, Science, Research and Innovation, Thailand)

VI. Adaption of Agenda

Agenda of the 2<sup>nd</sup> UMAP Board Meeting 2020 was approved.

VII. Quorum:

UMAP IS reported that 16 out of 22 full member countries/territories (including proxies) are present at the board meeting, achieving a quorum.

VIII. Contents of Discussion:

**Agenda 0. Adoption of the minutes of the 1<sup>st</sup> UMAP Board Meeting 2020**

The minutes of the 1<sup>st</sup> UMAP Board Meeting 2020 was approved.

**Agenda 1. Proposal of UMAP Summer Program 2021 in China (pp. 8-11)**

Dr. Chen and Mr. Yue, China National Secretariat (China NS for short) from Sias University explained the program overview, application requirement and Qualifications, Application procedure and Fees of the program. The proposal was approved by the UMAP Board.

**Agenda 2. UMAP-COIL AP (Advanced Placement) Program 2021(pp.12-13)**

Prof. Ikeda, Institute for Innovative Global Education (IIGE), Kansai University, introduced the past events of UMAP-COIL Program, such as UMAP-Honors Program in 2019, UMAP-COIL Joint Program in 2020, which were very successful with many UMAP students. In 2020, UMAP-AP kick-off meeting was held in September and some representatives from UMAP member countries joined as speakers. Following those events, UMAP-AP program will be launched in 2021.

Next, Mr. Clay Hensley, The College Board, explained the detailed program.

- It is a way that UMAP member institutions can collaborate with high school students in Asia and the Pacific region.

- AP program has 70years old history originally started in U.S. and expanded globally.

- 200 university outside of U.S. are offering AP program.

- 3000 university outside of U.S recognized Course credit, Placement, admission as AP program.

- AP is used for Course credit, Placement, admission purposes
- College board will inform the UMAP is the partner network of AP program, which UMAP pledged institutions can offer their courses to high school students.
- UMAP can be a provider of AP program by offering programs and exams online to high school students.

After the explanations, UMAP IS pointed out this program is beneficial for both parents and students because students who received AP credit can transfer Credit to their University and there is a possibility to graduate in three years. Although courses are offered online, related NS is requested to secure test center within their countries/territories since the current college board system require high school students to take physical exam to apply AP programs.

After the explanation, the launch of the UMAP-AP program in 2021 was approved.

### **Agenda 3. Review of “UMAP Exchange Online 2020(Trial) (pp.14-17)**

UMAP IS reported ① the list of participating institutions and ② the number of nominated students of the Trial program, and shared things to be developed to continue this program. UMAP IS also reported feedback from Taskforce members.

After the reports, it was agreed that Taskforce will plan with feasible schedule and application system for 2021 to improve number of participating students.

### **Agenda 4. Proposal of “UMAP Micro-Credential” (pp.18-19)**

Assoc. Prof. Dr. Darasawang from King Mongkut's University of Technology Thonburi gave presentation of the “UMAP Online Micro Credential”.

Prof. Ashizawa commented that many UMAP member countries/territories ratify a Tokyo Recognition Convention, which describes non-traditional learning. This proposal matches the concept. He also asked about participating fees

Assoc. Prof. Dr. Darasawang answered there was no plan to charge any fees for students to participate prospective 10 programs since it is an initial stage of the program and is a part of KMUTT’s research projects.

It was agreed that Taskforce should discuss how to work with this program.

### **Agenda 5. UMAP General/Trust Funds(pp.20-23)**

#### 1) Report of 2019 Finance and Audit Committee

UMAP IS reported that the result of the Finance and Audit Committee Meeting held on November 23<sup>rd</sup>, 2020 and showed the signed a document of approval. UMAP IS reported on the final statement of UMAP General/Trust fund 2019 using the chart on p. 20 and explained that the committee approved the figures of the statement as well as evidences shown during the committee meeting.

Final Statement of UMAP General/Trust Funds 2019 was approved unanimously by the Board members.

#### 2) Mid-Term Report of GF/TF 2020

UMAP IS reported on the Mid-Term Financial statement of UMAP General/Trust fund 2020 using the chart on p. 21. In the chart of revenue of the general fund, the budgeted amount for membership fee is \$33,700 and the actual amount is \$29,982 as of November 6<sup>th</sup>, 2020, it is due to estimated year-end membership fees from 22 countries/territories minus Australia’s membership fee. Actual amount of membership fee is received from 15 countries/territories as of Nov. 6<sup>th</sup>.

The total of actual amount is \$30,120.69 and the total of estimate between Nov.7<sup>th</sup> to Dec. 31 is \$3,718.

As to expenditure, the budgeted amount of UMAP Research Net was \$8,000 for two researches, but the actual amount is its half, \$4,000 as only one research was selected. The budgeted amount for promotion and website maintenance was \$6,000 and actual amount is reduced to \$5,605.89.

Other expenses are transaction fees and the actual amount is reduced to \$388.76. It will be re-calculated after Dec. 31st, 2020.

The actual amount of SSTP scholarship is \$0.00 as no students participated in Program C due to COVID-19.

Operating costs at International Secretariat is \$0.00 as it is supported from MEXT, Japan and Toyo University.

All in all, total expenditure (A) of actual amount is \$ 9,994.65 and year-end estimate is \$9,994.65. Budgeted amount of carryover to 2021 (B) is \$206,648.87 and year-end estimate is \$240,892.91.

Total of (A) and (B) of budgeted amount is \$250,748.87, actual amount is \$9,994.65, estimate is \$0.00 and year-end estimate is \$250,887.56.

Mid-term Financial Statement of UMAP General/Trust Funds 2020 was approved unanimously by the Board members.

### 3) Draft Proposed budget for 2021.

UMAP IS explained that ① Operation Cost of International Secretariat, USD25,000, is added from this year, and ② SSTP scholarship is not budgeted. Those are the main modification from the previous Budget plan reflecting the proposal submitted by the next IS country.

Draft Proposed Budget for UMAP General/Trust Fund 2021 was approved by the Board members.

## **Agenda 6. Next UMAP IS Host Country/Territory(pp.24-26)**

Dr. Martin, Canada NS from British Columbia Council for International Education (BCCIE), explained their proposal and action plan to host UMAP IS from 2021 to 2022. Those are the plan which BCCIE can propose at this moment since Federal Government of Canada has not yet answered whether they can provide funds for hosting UMAP IS or not, but BCCIE will be responsible for five years term as written in the UMAP Constitutions if they receive their government support. Therefore, for the following two years, BCCIE will take over UMAP IS, but operational tasks will be shared with the next Chair country, Philippines, and Toyo University. In terms of UMAP's student exchange programs A&B and C, BCCIE propose to hiatus them under the difficult situation created by COVID-19. And they promised to share the result from the Federal Government of the financial support to host UMAP IS once BCCIE received their answer.

UMAP IS reported the feedback from Taskforce:

#### 1) Taiwan:

At this difficult time, I appreciate that Canada is willing to take up the responsibility of UMAP IS. So I vote to approve the proposal. But at the same time, I cannot help but worry that the high costs of running the UMAP IS office is very high. It can be a discouragement for assuming the responsibility for many less resourceful NS. Perhaps, it is necessary to consider reducing the burden of serving as IS, so we can encourage more NS to take up the responsibility.

#### 2) Japan:

As approved at 2020-1 Board Meeting, the "Membership fees (General Fund) should go directly to support the operation of the UMAP IS", the Board members should understand that the "operation cost" includes, as explained in the Proposal, human resource cost (the one full-time program assistant), as well as other administration and management costs and so-called "the cost of providing the basic infrastructures".

After the explanation, the following comments were made by the board members.

1) Dr. Ninomiya:

Are there any possibilities to reduce the requested amount of UMAP IS operational cost if BCCIE receives the financial support from the Federal Government?

2) BCCIE:

We cannot answer the question due to the several administrative procedures to receive the financial support from the government. It would be best for BCCIE to keep the budget plan from UMAP for 2021.

3) Chile:

We agree with the proposal and appreciate Canada to host the next UMAP IS. We would like to support Canada's first two years term as National Secretariat of Chile.

After that, UMAP IS explained that A Joint Research Team led by Prof. Kazuo Takahashi, Vice President of Toyo University will be responsible for taking care of the homepage and the online system during the period of UMAP's students' mobility programs are postponed (max. 2 years). And IIGE (Institute for Innovative Global Education) at Kansai University, agreed to be responsible for organizing UMAP-COIL Program and UMAP-AP Programs along with BCCIE until 2022. They receive funds from the Japanese government from 2018 to 2022 (5 years), which means its operation costs will be covered by the financial support from MEXT, Japan.

Canada was approved as the next UMAP IS Host country by the Board members.

#### **Agenda 7. Revision of UMAP Constitution(pp.27-37)**

1) Possible amendment of financial support for the next UMAP IS host country:

It was agreed that the UMAP constitution should not be amended at this time since the term of Canada as the next UMAP IS country has not been fixed.

2) The number of launching Board Meeting in a year;

UMAP IS explained those modifications will be activated from January 1<sup>st</sup> 2021 as agreed at the previous UMAP Board Meeting.

#### **◆Turn-over ceremony of the next UMAP Chair country (2021-22)**

Dr. Macabangun-Milla, Commission on Higher Education in the Philippines gave a speech on behalf of Dr. De Vera III, DPA.

#### **◆Closing Remarks**

The Chairman expressed appreciation to the Board members and International Secretariat for contributing to UMAP.

#### **◆Video message from UMAP International Secretariat**

UMAP IS, staff members from Toyo University, showed a video which explains their 5 years term of UMAP IS. They send their special appreciation to UMAP Board members.

(End)